



## Guidance to parents and carers on the schools attendance monitoring

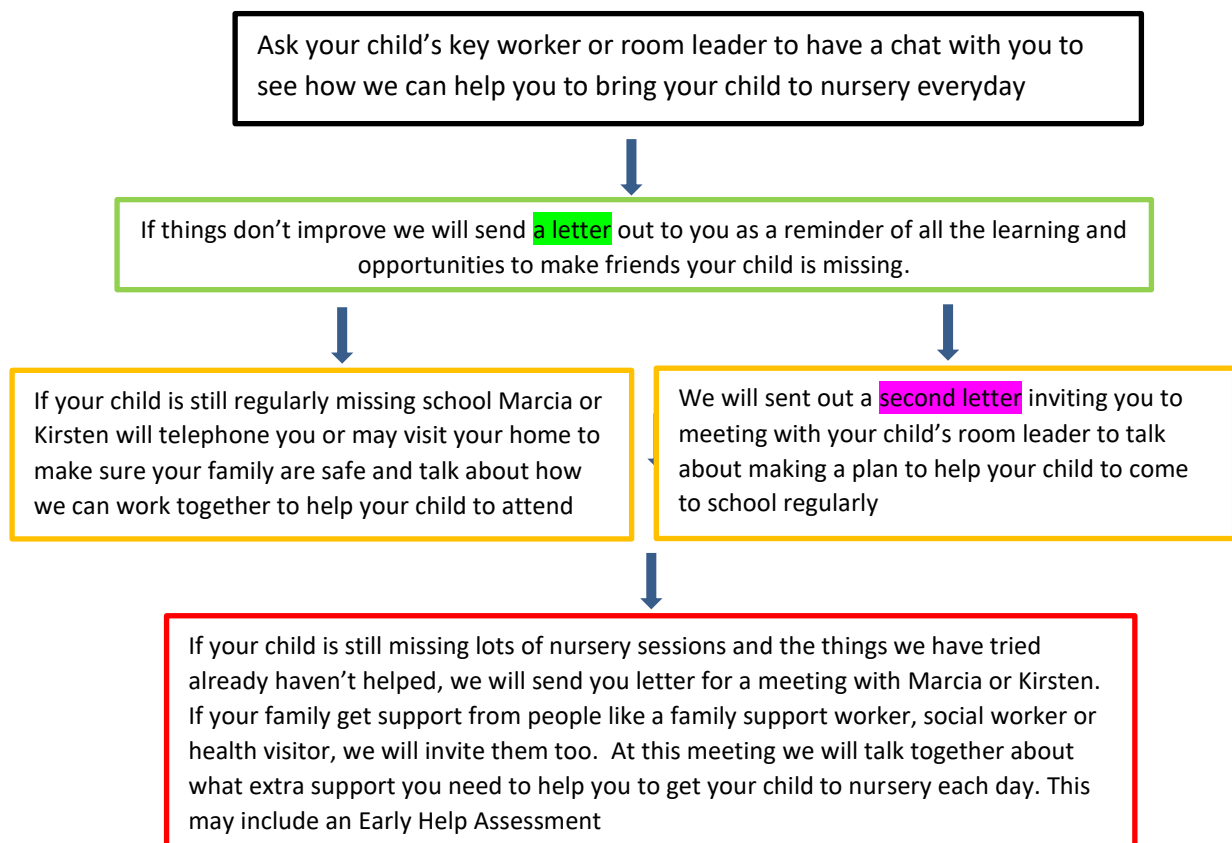
Marcia and Kirsten monitor all children's attendance fortnightly to find out more about who hasn't been to nursery and the reasons why. The office tell us if parents/carers have contacted nursery to let us know your child is sick or any other reason they aren't in

We understand that children's can be off ill or because they have appointments so when we review how often a child doesn't come to nursery we look at things like:

- Whether they are off regularly on particular days
- Whether they are often off with the same illness – you don't need to keep your child off if they are well but have a cold
- If we have rung you about your child's absence, have you given us a reason they are off

### Improving attendance

If we are concerned about your child's attendance at nursery we will continue to check on their attendance regularly and:



**We hope that we are able to work in partnership with you to improve your child's attendance. Good attendance at nursery will help your child to be happy and settled here and make good progress in their learning and development.**

Unfortunately, if things don't improve following this process the school would need to consider whether to cancel your child's place at nursery. In the unlikely event that this needed to be done we would help you to find a different nursery and would need to let the Local Authority know that your child no longer attended Sandy Lane.