

<u>Years with special educational needs and disability (SEND) who may</u> require a specialist place at Sandy Lane Nursery and Forest School Rainbow Room

Step 1 -Identify

Child is presenting with complex additional needs which impacts significantly on their learning ability. With parental consent a professional will make a request that these needs might be best met in a specialist provision.

Proceed to step 2



Step 2 - Request

A request is made to the Local Authority Early Years Inclusion Panel via the Application form for a place at Sandy Lane Nursery and Forest School Rainbow Room.

Applications should be received by Monday 1st March, to be presented and discussed at Inclusion Panel on the 11th March 2020.

Application to be sent to PFSY-BSO@warrington.gov.uk
Any incomplete applications will be returned.



Step 3 – Requests will be presented at Sandy Lane, Rainbow Room Provision Panel.

The panel will agree upon any children that meet criteria

The panel will then look at the places remaining. In the likely event that there are more applications than places available the team at Sandy Lane Nursery and Forest school will contact the parents/carers to invite them in to nursery for an assessment of their learning and developmental needs.



Step 4

For children who do not meet criteria.

The AREA SENCO/LA (panel) will inform the parent and referrer in writing advising that the child has not been offered a place.

Area SENCO will contact the referrer of any applications that haven't been approved as the child will receive support from the SEND Outreach Team.





Step 5 –Sandy Lane Provision Panel 2 to be held in APRIL 2020.

Feedback to be shared following assessments.

Places will be agreed and parents informed in writing by the Local Authority.

Requests for a place under exceptional circumstances may still be considered at this panel.



Appeals Process

Appeals should be sent to PFSY-BSO@warrington.gov.uk for the attention of Inclusion Panel Chairperson.

Step 6 – Parents/Carers to accept or decline offer of a place at SL Rainbow Room

Sandy Lane will make transition arrangements for children who are placed in the Rainbow Room

Where a parent declines a place, the Area SENCO will contact parent to discuss the outreach support available from SEND Outreach Team.